



Williamson County Historical Commission

POLICY - Website Entries February 12, 2019

SUBMITALS

The Williamson County Historical Commission (WCHC) takes pride in ensuring accuracy to the extent possible for information entered onto its website (wilcohistory.org) and any information shared with the public through various media.

At this time, only information related to the Commission's primary objectives and website subcategories will be accepted for entry onto the website. They are: bridges, cemeteries, historical markers, memorial brick program, oral histories and town histories.

Information submitted for consideration shall be verified and sourced to the extent possible. Submittals should be forwarded to the website committee chair. Final decision for website appropriateness will be made by the committee and/or commission.

WCHC MEMBERSHIP RESPONSIBILITIES

The following will be submitted to the website chair as soon as available:

- Secretary - ratified monthly meeting minutes
- Oral History Chair - oral history summary, photos, & transcribed transcript in pdf and mp3 formats
- Cemetery Chair – cemetery updates
- Historical Marker Chair – marker updates and THC approvals
- Memorial Brick Program Chair – changes to the brick program
- Commission Chair – changes to membership, committee chairs and any information related to the commission that can be shared with the public.
- General Membership – any information or links related to website subcategories for web entry consideration